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# **COUNCIL** ***BULLETIN***

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*Issued Week Ending Friday, 30 October 2020*

*Epping Forest District Council*  
[www.eppingforestdc.gov.uk](http://www.eppingforestdc.gov.uk)

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## PART A - FORWARD DIARY

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### Key to abbreviations:

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<b>CC</b>	Council Chamber	<b>Cab Off</b>	Cabinet Office
<b>CR1</b>	Committee Room 1	<b>CONF</b>	Conference Room (1st floor)
<b>CR2</b>	Committee Room 2	<b>CH OFF</b>	Chairman of Council's Office
<b>MR</b>	Members' Room	<b>TR RM</b>	Training Room
<b>TBD</b>	To be decided	<b>HEM</b>	Hemnall Street Offices.
<b>TBN</b>	To be noted	<b>HH</b>	Homefield House
<b>TBC</b>	To be confirmed	<b>VM</b>	Virtual Meeting
<b>DPCC</b>	Debden Park Community Centre	<b>NWA</b>	North Weald Airfield

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Other venues are shown in full.

Currently meetings are subject to change, postponement or cancellation.

Many meetings will be held virtually but Democratic Services will advise arrangements for individual meetings.

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## Week One: 2 November 2020 – 8 November 2020

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Monday 2 November	6.00pm	Executive Briefing	
Tuesday 3 November	10.00am	Licensing Sub-Committee	
Wednesday 4 November	7.00pm	Area Planning Sub Committee West	
Thursday 5 November	10.00am	Waste Management Partnership Board	
Friday 6 November			
Saturday 7 November			
Sunday 8 November			

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## Week Two: 9 November 2020 – 15 November 2020

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Monday 9 November			
Tuesday 10 November	2.00pm 7.00pm	Member Briefing – Heart of Epping Project Standards Committee	
Wednesday 11 November	7.00pm	District Development Management Committee	
Thursday 12 November	10.00am	Licensing Sub-Committee	
Friday 13 November			
Saturday 14 November			
Sunday 15 November			

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### Week Three: 16 November 2020 – 22 November 2020

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Monday 16 November	5.00pm 7.00pm	Member Workshop – New Ways of Working Cabinet	
Tuesday 17 November	6.00pm 7.30pm	Executive Briefing Cabinet Briefing	
Wednesday 18 November	7.00pm	Area Planning Sub Committee South	
Thursday 19 November	7.00pm	Overview and Scrutiny Committee	
Friday 20 November			
Saturday 21 November			
Sunday 22 November			

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### Week Four: 23 November 2020 – 29 November 2020

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Monday 23 November	7.00pm	Audit & Governance Committee	
Tuesday 24 November	6.00pm	Member Briefing on Sustainability Guidance Consultation	
Wednesday 25 November	7.00pm	Area Plans Sub-Committee East	
Thursday 26 November	7.00pm	Leisure Management Partnership Board	
Friday 27 November			
Saturday 28 November			
Sunday 29 November			

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## PART B - ESSENTIAL INFORMATION

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### **Committee Management System**

The members' extranet facility for the Modern.Gov system is available at:

<https://eppingforestextranet.moderngov.co.uk/extranet>

Members may wish to save this link on their computer or mobile devices. Queries concerning login and password details for the extranet should be addressed to the [Democratic Services Manager](#)

### **Constitution**

The Council's Constitution is available at:

<https://rds.eppingforestdc.gov.uk/ieListMeetings.aspx?CId=638&Info=1>

Queries concerning the Constitution should be addressed to the [Democratic Services Manager](#)

### **ECC Highways Portal**

Up to date details of all Highways work is available at:

<https://www.essexhighways.org/Transport-and-Roads.aspx>

### **Member Contact**

Please be aware that all Member queries should be addressed to [membercontact@eppingforestdc.gov.uk](mailto:membercontact@eppingforestdc.gov.uk) as this will ensure that your query or question is properly logged and chased up if you have not received a response within 5 days.

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## **PART C - GENERAL INFORMATION**

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### **1. COVID-19 RECOGNITION CIVIC AWARDS 2021 (Pages 11 - 12)**

Please see attached poster.

### **2. MEMBERS WORKSHOP - NEW WAYS OF WORKING**

The Epping Civic building transformation into a collaborative space for employees, partners and public is going well. This **New Ways of Working Workshop** will explore the vision of our working approach. We will be sharing the building look and feel, customer journeys and how all this will come together under one brand.

(Further information: Sue Glenmere (Change Manager) ext 2574)

### **3. GRANT AID FUNDING**

Community Grants have received an application for Grant Aid funding from the groups named below. If you have any pertinent or relevant information on these applications for funding please notify us via email at [grantaid@eppingforestdc.gov.uk](mailto:grantaid@eppingforestdc.gov.uk)

You must declare an interest if you are involved with the group in any way.

#### **1. Name of Group/Applicant: Epping Forest Cricket Club**

Nature of Application: Epping Forest Cricket Club are applying for new roll out covers for the pitch and a defibrillator for club and Pitch 3.

#### **2. Name of Group/Applicant: ABACEI**

Nature of Application: The organisation uses the arts, music, dance and performing arts as the vehicle of education and the inspiration for disadvantaged people in the community. The group would like to run an educational and social inclusion programme in Epping Forest to improve the quality of life of young people that come from disadvantaged backgrounds. These will take place in Epping Hall.

#### **3. Name of Group/Applicant: Rotary Club of Loughton, Buckhurst Hill and Chigwell**

Nature of Application: Application for funding towards rent for premises at 13 Sun Street to enable the 3food4u project to run. This project supports over 600 Epping Forest residents per week to be supplied with food.

#### **4. Name of Group/Applicant: Waltham Abbey Community Centre**

Nature of Application: Application for funding towards core costs. Due to the pandemic the centre has suffered from restrictions and has not been able to be

used. The Community Centre is applying for funding towards their contents insurance renewal and their essential music licence.

Please advise Carly Stratton (Community Grants Officer) of your comments within 7 days from the date this notice.

(Further information: Carly Stratton ext 4096)

#### **4. STREET TRADING CONSENT RENEWAL - DEBDEN TRADERS ASSOCIATION**

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## **Local Government Miscellaneous Provisions Act 1982 Street Trading**

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Please be advised that the Licensing Unit has received the following application for Street Trading Consent Renewal:

Applicant name:

Debden Traders Association

Address of Premises:

Debden Broadway Street Market, The Broadway, Loughton, Essex OG10 3ST

Brief details of the natures of the application:

Street Trading Consent renewal

Monday to Saturday 08.00 – 17.00 and Sunday 10.00 – 16.00

Stalls for market selling mixed goods including hot and cold food and drink

Consultation Period From: 22<sup>nd</sup> October 2020 to 11<sup>th</sup> November 2020

Officer in charge: Debbie Houghton

Please ensure that any comments/objections are received by the Licensing team on or before the consultation end date.

Manager:

Kim Tuckey 01992 564034

Licensing Officer:

Debbie Houghton 01992 564336

#### **5. CHAIRMAN'S DIARY**

None this week.

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## LICENSING ACT 2003

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None this week.



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## PLANNING

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**1. Appeals Lodged**

EPF/2908/20 – Roding China Restaurant, Market Place, Lambourne RM4 1UA – Application for Grade II Listed Building for repairs to x3 no. modern windows, external and internal decoration – Written reps – Zara Seelig ext. 4379.

**2. Forthcoming Planning Inquiries/Hearings**

EPF/1649/17 – White Rose Curtis, Mill Lane, Stapleford Abbots RM3 1HS – Re determination appeal by new Inspector – date to be arranged.

**3. Enforcement Appeals**

None this week.

**4. Appeal Decisions**

None this week.

**5. Tree Preservation Orders**

None this week.

**6. S106 Agreements**

None this week.

**7. Changes to Planning Systems**

None this week.

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## **PORTFOLIO HOLDER DECISIONS**

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The notification of decisions taken by individual Portfolio Holders is no longer included in the Council Bulletin.

All members of the Council receive automatic email notification of the publication of each individual Portfolio Holder decision and the call-in period for each decision commences immediately. Members wishing to call-in a decision should complete the attached call-in form and return it to Democratic Services before the expiry of five working days following the publication date of the decision. Members should refer to the Constitution (Article 6 - Overview and Scrutiny) for the rules of call-in.